

special event packages

all packages include banquet room rental, standard linens, centerpieces, and complete china & glassware package

vienna package

formal station-style dinner

hors d'oeuvres station

gourmet cheese & crackers
fresh crudités display
seasonal fruit plate

carving station (choose one)

choice top sirloin of beef
grilled london broil
roasted turkey breast
baked ham

pasta station

two pastas & two types of sauce

butler style hors d'oeuvres

stuffed mushrooms
chinese egg rolls
maryland crab cakes
beef satay
seasoned chicken tenderloins

freshly brewed coffee, decaffeinated coffee, and tea

banquet staff will cut and plate
your cake

\$50 per person

inclusive of tax & gratuity

london package

formal buffet dinner

hors d'oeuvres

gourmet cheese & crackers
fresh crudités display
seasonal fruit plate

candied pecan salad

served with apple balsamic
vinaigrette

assorted dinner rolls & butter

pasta course (choose one)

penne a la vodka
bowties with broccoli & garlic
tortellini primavera
baked ziti

poultry course (choose one)

chicken francaise
chicken parmigiana
chicken marsala
italian roasted chicken

carving station (choose one)

choice top sirloin of beef
grilled london broil
roasted turkey breast
baked ham

side dishes

roasted red potato
grilled seasonal vegetables

freshly brewed coffee, decaffeinated coffee, and tea

banquet staff will cut and plate
your cake

\$50 per person

inclusive of tax & gratuity

paris package

plated dinner

hors d'oeuvres station

gourmet cheese & crackers
fresh crudités display
seasonal fruit plate

candied pecan salad

served with apple balsamic
vinaigrette

fresh fruit cup

assorted dinner rolls & butter

guest's choice of entrée

roast prime rib of beef
chicken marsala
stuffed sole with seafood stuffing

side dishes

roasted red potato
grilled seasonal vegetables

freshly brewed coffee, decaffeinated coffee, and tea

\$65 per person

inclusive of tax & gratuity



beverage selections

all prices include bartender fee, sales tax, and gratuity

open bar - A fee is charged per guest each hour
minimum 50 guests

full bar - \$12 first hour, \$6 per person thereafter

beer, wine, and soda bar - \$10 first hour; \$5 per person thereafter

cash bar - each guest is responsible for purchasing his or her beverages at the time of sale

host bar - beverages are tracked by consumption. the host is responsible for final payment upon bar closure

cocktails \$7

wine \$7

domestic beer \$5

imported beer \$6

soft drinks \$2

- additional beverage selections -

non-alcoholic punch	\$32 per bowl
champagne punch	\$60 per bowl
sparkling cider toast	\$3 per person
champagne toast	\$4 per person
mimosa or bloody mary	\$5 per person
wine service with dinner	\$7 per person

*allow our special events team to plan your memorable celebration today
contact the sales office at 203.799.2200 x6008
136 marsh hill road • orange, ct 06477*



considerations

we thank you for allowing courtyard by marriott new-haven orange to host your upcoming event. we look forward to delivering the top-notch service that you and your guests deserve.

please review the following policies and procedures that allow us to successfully execute your celebration.

deposits

a minimum predetermined deposit is required to guarantee use of the banquet space on your requested date. this deposit is non-refundable and will be applied to your final function balance.

guarantees

in order to properly prepare for your event, we require your final number of attendees at least five (5) business days prior to event commencement. once delivered, this number may not be reduced. if no guarantee is received, courtyard by marriott orange will prepare according to the originally contracted number. this will ensure the comfort of all in attendance.

payment & cancellation

payment for your function is due in full five (5) business days prior to event commencement. we accept cash, check, or credit card as payment. cancellation dates and fees are based on a sliding scale and will be outlined in your sales agreement.

banquet rooms

as other groups may be utilizing the event space prior to or following your event, please follow the agreed function agenda times. should your needs change please contact your event coordinator who will make every effort to accommodate your request. the hotel reserves the right to relocate your function to an alternate room.

alcoholic beverages

the hotel is responsible for the sale and service of all alcoholic beverages under the connecticut state liquor commission. no alcoholic beverages may be brought into the hotel from outside sources by the patron or attendees.

special catering needs

our Sales Department can make arrangements for special floral displays, entertainment, audio/visual equipment, and theme parties at an additional cost. please contact your event coordinator if you require such services.

special dietary requests

please discuss your guests' dietary restrictions and preferences with your event coordinator. our culinary team will be happy to execute the best menu for your taste and dietary needs.

security

a coat rack will be provided for your guests' belongings in our function area. the hotel will not assume responsibility for the damage or loss of any personal belongings left in or outside of the banquet space prior to or following your function.

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